



1.0 Requirements

1.1 Quality Management System

- 1.1.1 Seller shall have a quality management system in compliance with the requirements of quality note TBA QN2.

1.2 Sellers Sub-tier Supplier Management

- 1.2.1 Seller shall control and monitor sub-tier suppliers in compliance with the requirements of quality note TBA QN4.

1.3 Documentation

- 1.3.1 Seller shall ensure that they have the drawing that matches the revision noted on the Purchase Order.

- 1.3.1.1 Seller shall contact Tampa Brass & Aluminum Corp. if the drawing in their possession is not the correct revision.

- 1.3.2 Seller shall not accept changes via verbal or email direction.

- 1.3.2.1 Seller shall only accept changes defined on a revised/updated Purchase Order.

- 1.3.3 If any item on the Purchase Order invokes or refers to a military or industry specification (AMS, ASTM, MIL, etc.) without indicating a revision, the revision in effect as of the date of the Purchase order shall be the revision that the supplier shall be responsible for.

- 1.3.3.1 If a revision controlled document is noted with the revision level, the defined revision shall be the revision that the supplier shall be responsible for.

- 1.3.3.2 If a revision controlled document without a specified revision is superseded by another document, as stated within its text, the superseding document shall be used.

- 1.3.3.3 The Seller shall be responsible for obtaining, and having readily available, a copy of all military or industry specifications invoked or referred to. Tampa Brass & Aluminum Corp. shall not provide copies of any military or industry specifications to the Seller.

- 1.3.4 The Seller shall maintain a document management system that meets the following minimum requirements:

- 1.3.4.1 Documents shall be positively controlled to prevent unauthorized access.

- 1.3.4.2 Seller shall ensure that all documents that are restricted as defined by ITAR, EAR, or customer requirement shall have appropriate security controls applied.

- 1.3.4.3 Records retained as evidence of conformance with requirements are properly safeguarded to prevent alteration or damage.

1.4 Right of Access

- 1.4.1 Tampa Brass & Aluminum Corp. and its customers, commercial, Federal Government Contractors, and/or regulatory authority representatives shall have right of access to quality system documentation, all applicable records, and all facilities involved in the execution of the Purchase Order.

1.5 Manufacturer's Part Numbers

- 1.5.1 Seller shall ensure product meets all drawing and Purchase Order requirements.



1.5.2 If an item on the Purchase Order is controlled by a drawing that references a “Suggested Source of Supply”, “Approved Supplier”, and/or “Manufacturer Part Number”, the Seller shall verify that the suggested source, approved supplier, or manufacturer’s part number meet the requirements of the drawing and/or Purchase Order.

1.6 No Changes Without Approval

1.6.1 Items furnished under this Purchase Order shall be identical in form, fit and function to previously approved product, except for first time purchases. First time purchases shall be in compliance with TBA QN9.

1.6.2 Seller shall obtain Tampa Brass & Aluminum Corp. approval of any proposed changes in fabrication and test methods or processes, materials which may affect form, fit and/or function. Approval requests shall be submitted in writing to Tampa Brass & Aluminum Corp.

1.7 Foreign Object Elimination

1.7.1 The material supplied on the Purchase Order shall be free of foreign objects and manufactured and/or processed in an environment that is free of foreign objects.

1.7.2 Seller shall establish and maintain an effective Foreign Object Damage (FOD) Prevention Program, using NAS412 as a guideline.

1.7.3 Seller’s FOD Prevention Program shall account for the sensitivity of the design of the product(s) to FOD, as well as the FOD generating potential of manufacturing and/or processing methods.

1.7.4 Seller’s FOD Prevention Program shall include FOD preventive practices for packaging.

1.7.5 Seller shall ensure that there are no foreign objects received in packaging supplies and containers. NOTE: Some examples of foreign objects include staples, foam peanuts, and Styrofoam which may be used in packaging.

1.7.6 Seller shall not use packaging material that may leave residue from the packaging material on the product as a result of packing or unpacking the product.

1.7.7 Seller’s FOD Prevention Program shall be available for review and/or audit by Tampa Brass & Aluminum Corp. and its customers, commercial, Federal Government Contractors, and/or regulatory authority representatives.

1.8 Nonconforming Material

1.8.1 Seller shall comply with the requirements of TBA QN14.

1.9 Supplier Monitoring

1.9.1 Seller shall be subject to monitoring in accordance with the requirements of TBA QN16.

1.10 Corrective Actions

1.10.1 Seller shall comply with the requirements of TBA QN17.